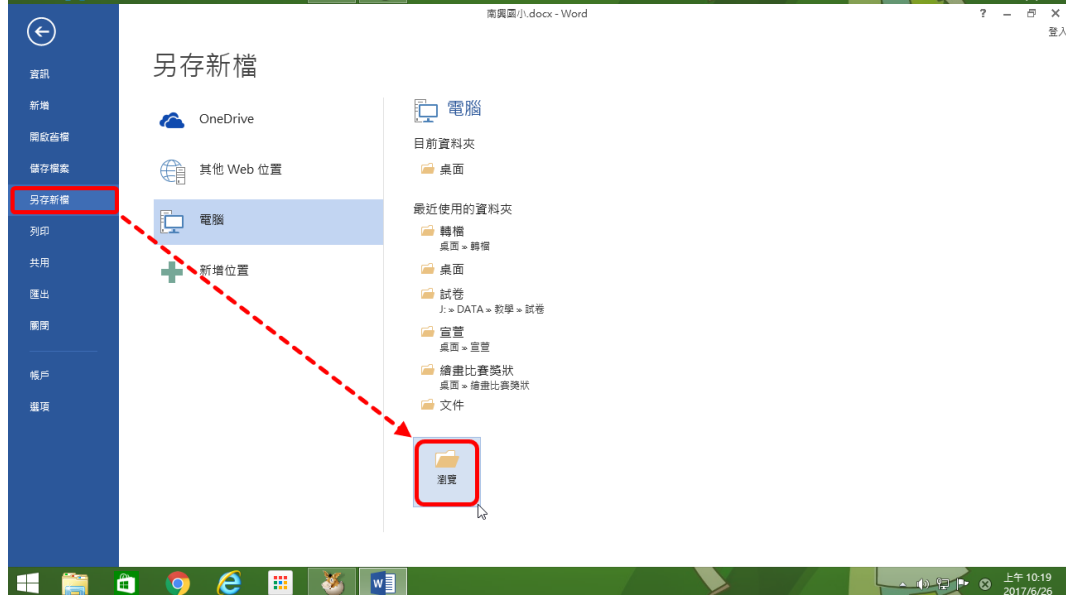
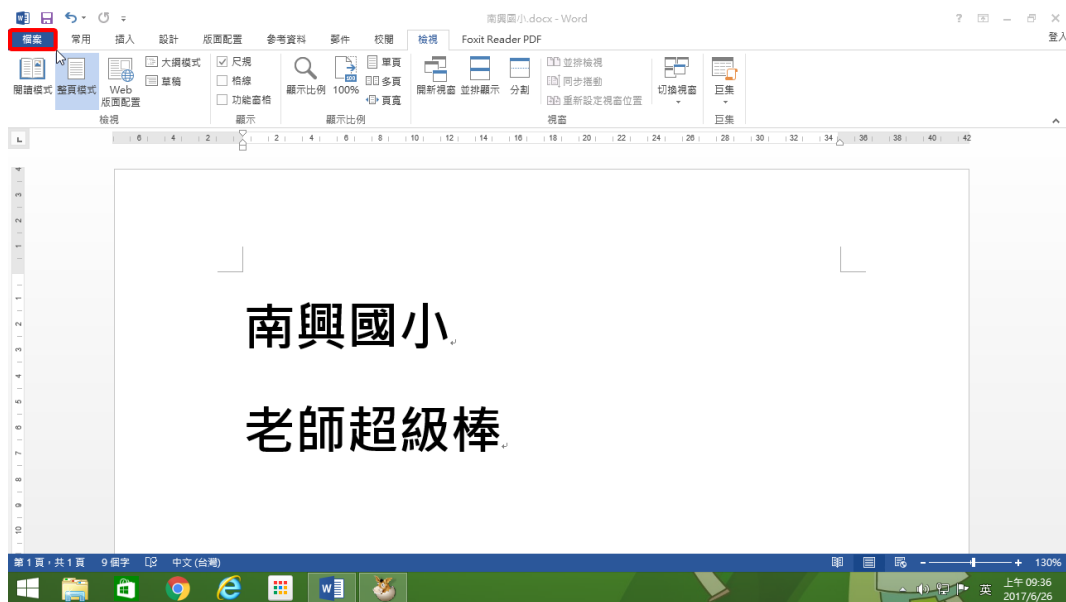


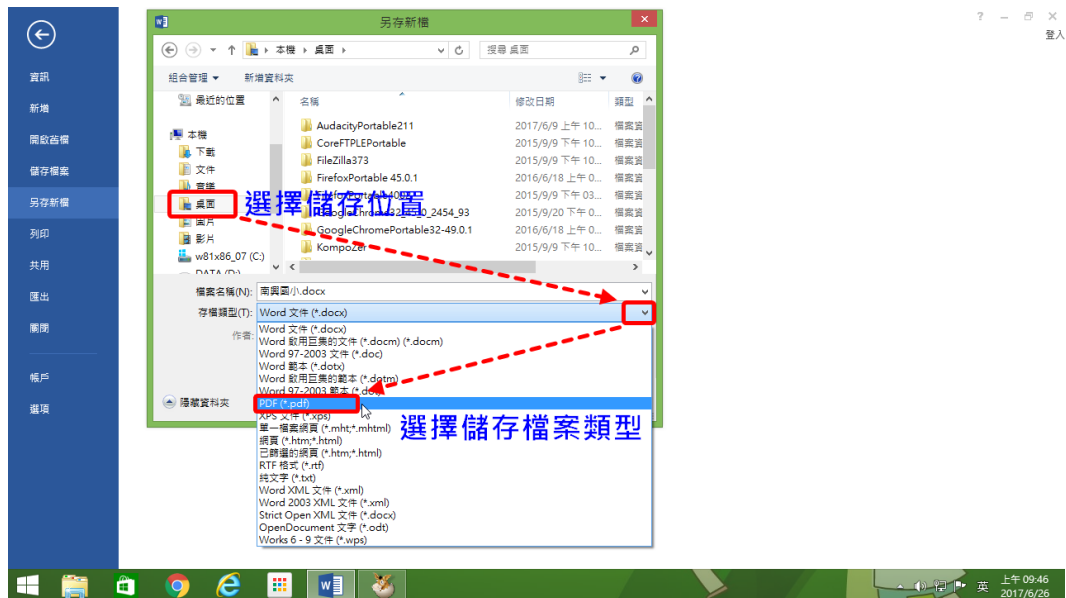
一、 word 轉 pdf

1.請用 word 開啟檔案

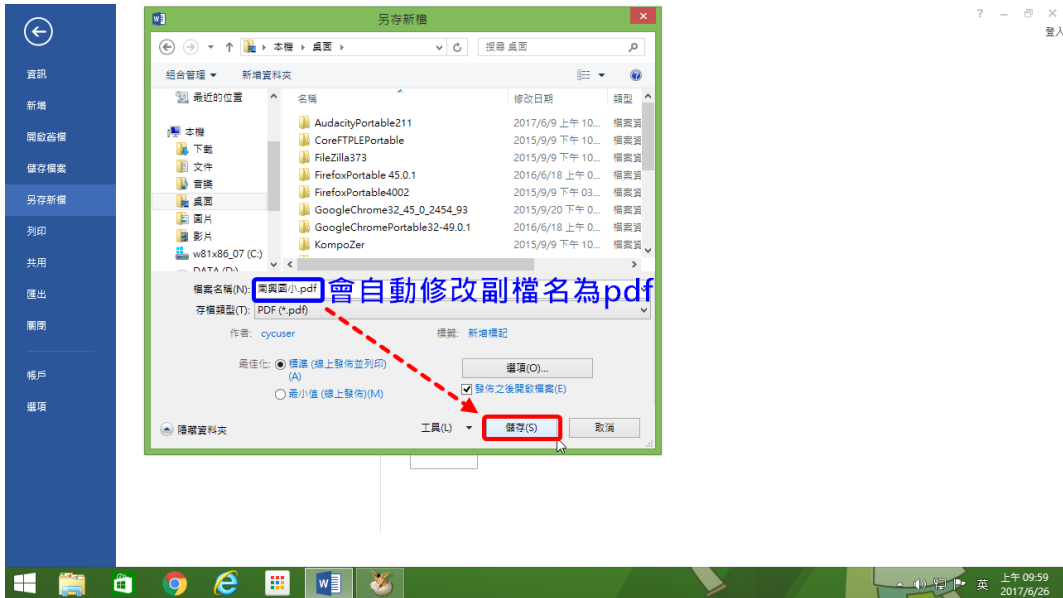
2.另存新檔



3.選擇儲存位置及類型 PDF (*.pdf)



4. 儲存→完成

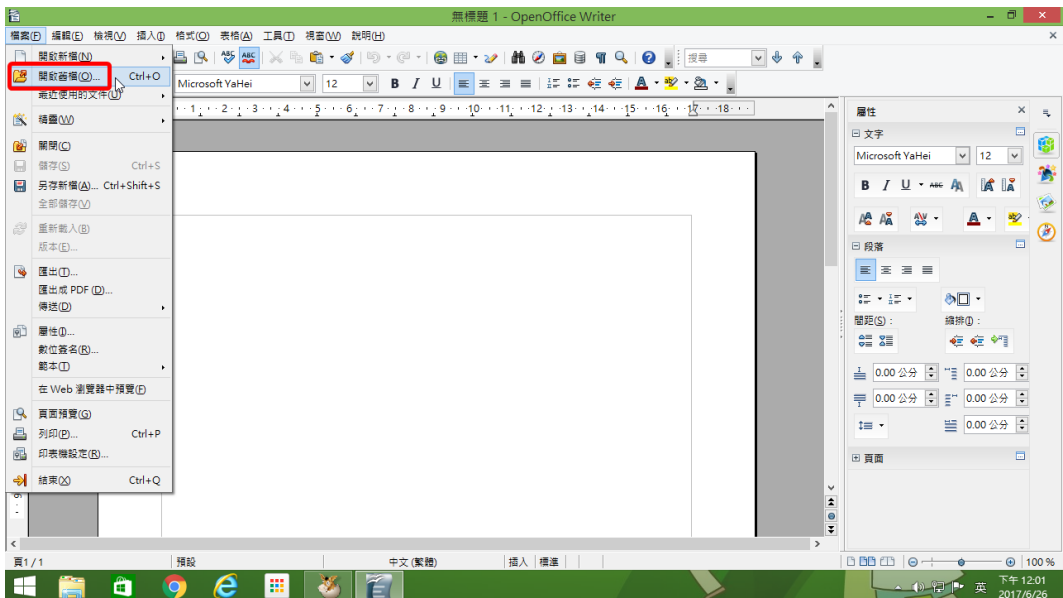


二、 word 轉 odt 格式【OpenOffice】

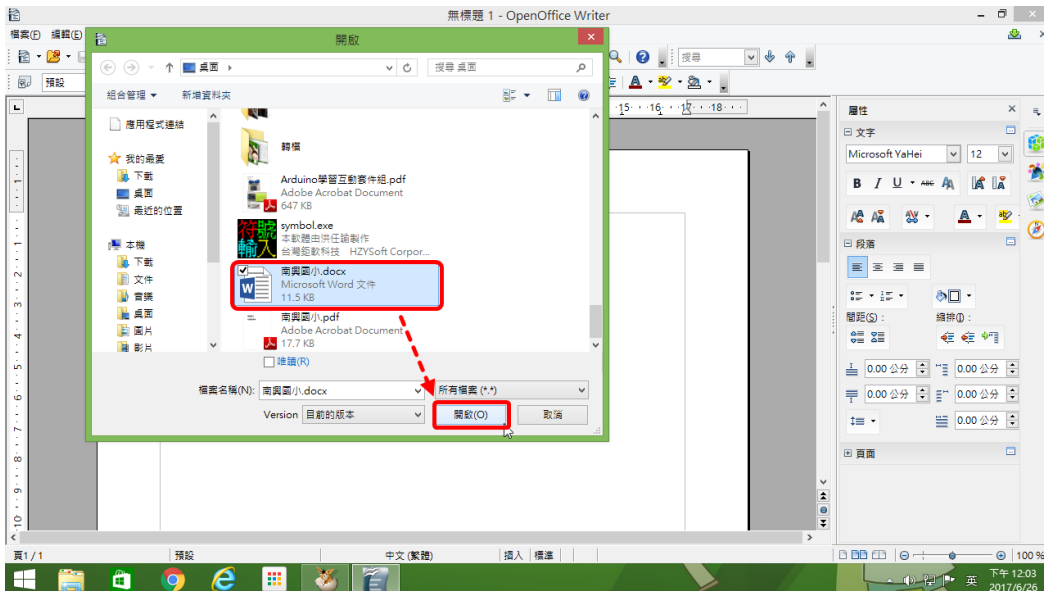
1. 由程式集〈所有程式〉開啟 OpenOffice Writer



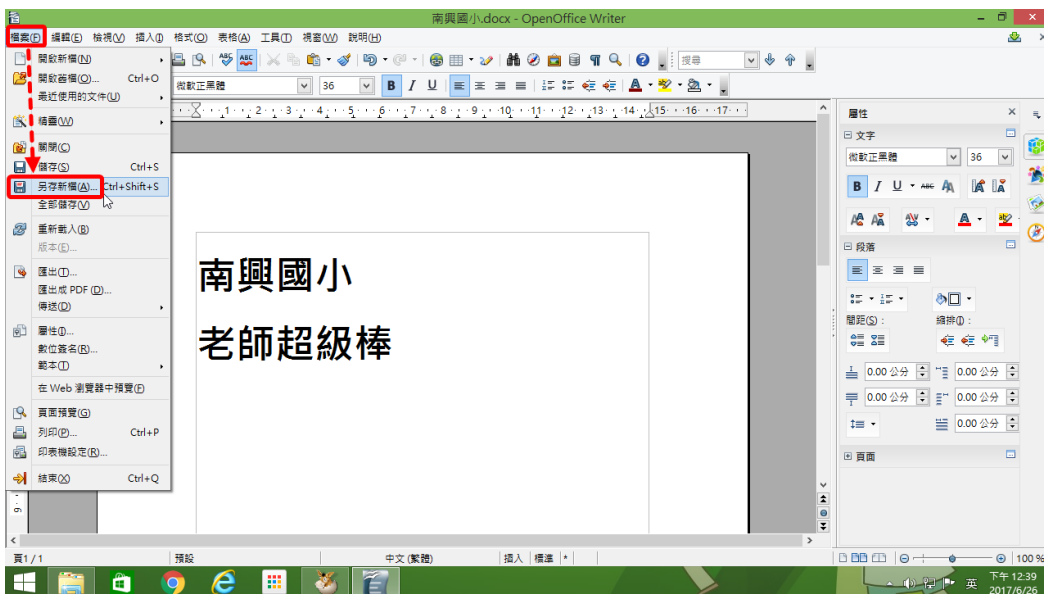
2. 檔案\開啟舊檔



3.選擇要轉換格式的檔案後→開啟



4.另存新檔



5.選擇儲存位置後→存檔→完成

